

खुशवंत सिंह सेठी
संयुक्त सचिव
K.S. SETHI
Joint Secretary



पंचायती राज मंत्रालय
भारत सरकार
11वीं मंजिल, जीवन प्रकाश बिल्डिंग,
25, के.जी. मार्ग, नई दिल्ली-110001
MINISTRY OF PANCHAYATI RAJ
GOVERNMENT OF INDIA
11th Floor, Jeevan Prakash Building
25, K.G. Marg, New Delhi-110001

N-19011/11/2020-e-Panchayat

09th December 2020

Dear *Principal Secretary / Secretary,*

As you are aware, the Ministry of Panchayati Raj (MoPR) has put in a place an effective monitoring system for the public expenditure by means of a holistic system capturing the entire gamut of activity right from the stage of planning to monitoring the various stages of work, recording the expenditure incurred for the works and carrying out online payments to the vendors/service providers. MoPR also endeavours to enhance transparency and accountability time and again. In this regard MoPR had conceptualized and developed an application – eGramSwaraj (eGS), a Simplified Work Based Accounting Application for Panchayati Raj which was launched by the Hon'ble PM on 24th April 2020. All the applications under the Panchayat Enterprise Suite (PES) were subsumed under eGS.

2. Further enhancing transparency and accountability, MoPR envisages that it is imperative that appropriate Stock Inventory Management is carried out in eGS. This will not only provide information/details on the kind of the stock(s) available with the respective Panchayats; but it shall also provide information on the stock in terms of units procured and the unit cost at which the units are procured. Moreover, the Stock Inventory Management is defined through 'Payment Vouchers' and 'Receipt Vouchers'. In both the cases, the users would have to ensure correct information is provided under the 'Stock Inventory Management' so that corresponding receipts or payment vouchers shall contain the right information; basis which it will be possible to obtain unit price and total unit cost of the items procured.

3. Detail procedure of the same is provided under 'Stock Inventory Management in eGramSwaraj' placed at Annexure – I.

4. eGSPI is envisaged to greatly enhance transparency and accountability of Panchayats leading to greater credibility and image of Panchayats. It is therefore important to ensure such practice at the grassroots level that provides a complete picture on various activities viz. procuring supplies and materials, unit cost etc.

With warm regards.

Yours sincerely,

Encl. As Above

To
Principal Secretary / Secretary
State Panchayati Raj Departments

[Signature]
(K.S.Sethi) 09/12/2020